



# Application for M&V Professional

## Purpose of this form

This form is used to apply for accreditation as a Measurement and Verification (**M&V**) Professional under the Retailer Energy Productivity Scheme (**REPS**) Commercial and Industrial Demand Savings (Project Impact Assessment with Measurement & Verification [**PIAM&V DM**]) activity. Applicants must demonstrate their knowledge of the [PIAM&V DM \(CD1\) activity specifications](#) and Bulletin no. 16 Commercial and Demand Savings (PIAM&V) activities.

## Instructions for applicant

1. Carefully read all information contained in this application form and complete all relevant parts of the application form in full, including attachments.
2. Words defined in the PIAM&V DM (**CD1**) activity specification, which are used in this Application Form have the same meaning in this Application Form as in the CD1 activity specification.
3. Shaded questions:  
**Blue shaded questions** must be completed by all applicants.  
**Light green shaded** must be completed, where information provided is relevant to the application.
4. Finalise supporting documentation.
5. Review the completed application form and supporting documentation to ensure that they are concise, complete, relevant, and accurate.
6. The Essential Services Commission (**Commission**) may request supporting documentation or further information beyond what is contained in this application form in assessing the application.
7. Incomplete applications, or those requiring additional information, may be refused if the information is not provided within the specified period as requested by the Commission.
8. Submit the application form and supporting documentation to the Commission via email to [REPS@escosa.sa.gov.au](mailto:REPS@escosa.sa.gov.au).
9. For assistance or further information phone (08) 8389 8803 or email [REPS@escosa.sa.gov.au](mailto:REPS@escosa.sa.gov.au) or visit <https://www.escosa.sa.gov.au/industry/rebs/overview/rebs>

**1. Applicant details – to be completed by the individual applying to become an approved M&V Professional**

Full Name	
Job Title	
Organisation	
ABN (not required if providing ACN)	
ACN (not required if providing ABN)	
Postal address	
Phone number	
Date of application	

**2. Approval under other state-based schemes**

<p>Have you previously been approved under the Energy Saver Scheme (ESS) administered by IPART as an approved M&amp;V Professional or PIAM&amp;V auditor? Click on appropriate box.</p>	<p>Yes, ESS approved M&amp;V Professional <input type="checkbox"/></p> <p>Yes, ESS PIAM&amp;V auditor <input type="checkbox"/></p> <p>If yes, you must attach a letter of consent for IPART to disclose information requested by the Commission relating to your involvement with ESS to the Commission.</p> <p><i>Go to Question 4</i></p>	<p>No <input type="checkbox"/></p>
<p>Have you previously been approved under the Victorian Energy Upgrade (VEU) program, administered by Essential Service Commission of Victoria (ESCV), as an approved M&amp;V Professional? Click on appropriate box.</p>	<p>Yes, VEU approved M&amp;V Professional <input type="checkbox"/></p> <p>If yes, you must attach a letter of consent for ESCV to disclose information requested by the Commission relating to your involvement with VEU to the Commission.</p> <p><i>Go to Question 4</i></p>	<p>No <input type="checkbox"/></p>

**3. Training and Experience**

<p>List your relevant tertiary academic qualifications from a university or equivalent institution of higher learning (e.g., engineering, mathematics, or statistics degree)</p>	
<p>List your relevant professional certifications or relevant standard accreditations (e.g., CMVP, CEES, CEEL, CEM, NGRS, RABQSA, ICAA, JAS-ANZ)</p>	

<p>Please list relevant previous M&amp;V projects where you played a lead role.</p> <p>Include the date it was conducted, project referee's name, email and phone number, a summary of the project and your role in the project</p>	
<p>Describe your skills, practical experience, and/or training that demonstrate your understanding of M&amp;V techniques</p>	

**4. Impartiality and compliance**

<p>Describe the processes or procedures you have in place to ensure you can provide an independent opinion over the validity of the energy models you will review (or attach a document)</p>	
<p>Describe any conflicts of interest, or potential conflicts of interest, that you have already identified (whether they be perceived or real)</p>	
<p>Describe the processes or procedures you have in place to identify, manage and resolve conflicts of interest (or attach a document)</p>	

**5. Declaration**

- ▶ I have completed this form.
- ▶ I have read and understood the information and requirements set out in the PIAM&V CD1 activity specifications and Bulletin no. 16 Commercial and Demand Savings (PIAM&V) activities.
- ▶ I declare that the information in this application, including attachments, is complete, true and accurate and no statement has been made that is false or misleading in a material particular (whether by reason of the inclusion or omission of any particular).
- ▶ I consent to the Commission checking the information with current and former employers, clients, educational institutions and police.
- ▶ Upon accreditation approval, I approve the publication of my name/company name, contact details in the Register of Approved M&V Professionals, published on the Commission's website [insert link here]
- ▶ I will immediately inform the Commission if I become aware of any conflict of interest, or potential conflict of interest, which could impact on my role as an independent approved M&V Professional.
- ▶ I will manage and avoid conflicts in my role as an independent approved M&V Professional.

Signed by the applicant	
Full name and position held	
Signed by the witness	
Full name and relationship to signatory	
Date	

Please submit the completed application form and supporting documentation to [REPS@escosa.sa.gov.au](mailto:REPS@escosa.sa.gov.au)