

APPLICATION FORM FOR THE ISSUE OF A LICENCE BY THE ESSENTIAL SERVICES COMMISSION OF SA UNDER THE WATER INDUSTRY ACT

Application Form

THIS REGULATORY DOCUMENT SHOULD BE READ IN CONJUNCTION
WITH THE FINAL ADVICE



Enquiries concerning the currency of this form should be addressed to:

Essential Services Commission of South Australia
GPO Box 2605
Adelaide SA 5001

Facsimile: (08) 8463 4449
Telephone: (08) 8463 4444
Freecall: 1800 633 592 (SA and mobiles only)
E-mail: licensing@escosa.sa.gov.au
Web: www.escosa.sa.gov.au

AMENDMENT RECORD (since MONTH 2012)

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INFORMATION FOR APPLICANTS BEFORE FILLING OUT THIS FORM

Purpose of this form

This form is to be completed by persons making an application to the Essential Services Commission of South Australia (the **Commission**) for the issue of a licence to provide a retail service (or undertake any other activity for which a licence is required by the regulations) in the water industry in South Australia.

The Commission may consider joint applications from two or more persons who wish to hold a licence jointly. Persons making joint applications must ensure that each of the applicants completes a separate application form together with a covering letter explaining that the application is for a licence to be jointly held.

Basis for this form

Section 19(1) of the *Water Industry Act 2012* (the **Act**) provides that an application for the issue of a licence must be made to the Commission in a form approved by the Commission. This is the form approved by the Commission.

Use of this form and applicant's responsibility

For the purpose of this application form, a reference to the term "Officer" include the applicant's directors and secretary, and/or other persons who make or participate in making decisions that affect a substantial part of the business of the applicant (e.g. Chief Executive Officer, Chief Financial Officer, General Manager etc.).

Applicants should list the information requested in the spaces provided in this form and enclose additional information when required. Applicants must take all reasonable steps to ensure the information provided in the application form is complete, true and correct and are required to make a declaration to that effect. Failure to disclose information or misrepresent any matter relevant to such information may result in a licence not being issued or in the suspension or cancellation of a licence at a later time.

Applicants are responsible for providing the Commission with current, accurate and relevant information. This will ensure that the application is processed promptly and without delay. All applications are assessed on a case-by-case basis. If insufficient information is provided with an application, the Commission will request additional information to be submitted before the application is considered further. This may cause delays in the assessment of the application.

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Prior reading

It is essential that licence applicants read the Commission's Water Bulletin – "*Licensing Arrangements for the Water Industry*" before they fill out this form. This Bulletin is available on the Commission's website www.escosa.sa.gov.au under water/licensing. Applicants should also familiarise themselves with the regulatory obligations set out in the Act and the Water Retail Code that will apply to entities that provide retail services.

Licence conditions

Section 25 of the Act requires the Commission to impose certain conditions in licences. The Commission strongly recommends that applicants review these mandatory conditions. Applicants must be familiar with the relevant conditions and be confident that they can comply with the conditions. The Commission will have regard to the scale and nature of the operations undertaken by an applicant in imposing these conditions and will be available to consult with an applicant in this regard.

Consultation and Confidentiality

The Commission will consult with relevant government, industry and consumer groups in the conduct of its licensing functions through a public consultation process. Consequently, applications and/or supporting information will be made available on the Commission's website and in hard copy from the Commission's office for this purpose.

If applicants believe that they are providing confidential information when completing this form they should write "this information is confidential" after any such information. It is the applicant's responsibility to ensure this is clearly highlighted on the form. Applicants should also provide a 'non-confidential' version of the form capable of publication on the Commission's website.

The Commission will use information supplied in applications and in support of applications in accordance with the requirements of Part 5 of the *Essential Services Commission Act 2002*. Applicants claiming confidentiality are encouraged to familiarise themselves with Part 5. Applicants should note that the Commission may be required to disclose confidential information in some circumstances.

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How to lodge an application

Applicants should send their completed application form in writing and electronically.

In writing to: Essential Services Commission of SA
GPO Box 2605
Adelaide SA 5001

Electronically to: licensing@escosa.sa.gov.au

Application fee

Applicants must also enclose an application fee (which is to be set by the Treasurer) with their application. This fee must be received by the Commission in cleared funds before it can commence assessing an application.

Annual licence fee

Holding a licence incurs an annual licence fee. The licence fees are set by the Treasurer, however, are collected by the Commission. At annual intervals, the Commission, on behalf of the Department of Treasury and Finance, will send to each licensee an invoice for the relevant annual licence fee. Licence fees are to be paid on receipt of an invoice via one of the payment options set out in the invoice.

A licence cannot be issued until the first annual licence fee has been paid.

1. THE APPLICANT

Applicants must answer all questions in this section.

1.1. Identity of applicant

State the full name of the applicant. The applicant should be the person/entity that will be providing a retail service (e.g. retail or distribution operations etc). The Commission can also consider joint applications from two or more persons who wish to jointly hold the licence. Joint applicants should each complete an application form, and submit their application forms at the same time, with a covering letter explaining that a joint application is being made.

Name: Whyalla Golf Club Incorporated

1.2. Legal identity of applicant

Provide information about the applicant, (i.e. whether the applicant is a natural person, proprietary limited or public company, partnership or local government body etc). If the applicant is a body corporate, please also state the jurisdiction in which the applicant is registered, and the applicant's ABN/ACN.

Whyalla Golf Club Incorporated, registered in Adelaide ABN: 95 769 034 135

1.3. Address and Contact Details of applicant

Business Address:

Whyalla Golf Club Incorporated – Syd Carter Road Whyalla

State: SA..... **Post Code:** 5600

Postal Address (if different to Business Address):

PO Box 295 Whyalla

State: SA..... **Post Code:** 5600

Telephone: 86459109.....

Facsimile:

E-mail: whyallagolf@bigpond.com

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1.4. Contact Person on behalf of applicant

The full name, title and contact details of a person to whom the Commission can direct enquiries and correspondence about the application.

Full Name: Noel Robert Goldsworthy

Title: Chairman Board of Management

Business Address:

PO Box 295 Whyalla

State: SA **Post Code:** 5600

Postal Address (if different to above):

.....

State: **Post Code:**

Telephone: 0419 366 567 (Company Phone)

Facsimile:

E-mail: noel.goldsworthy@onesteel.com

1.5. Contact person for licence fees

The full name or title of the person to whom the Commission can direct enquiries and correspondence about licence fees.

Full Name: Noel Robert Goldsworthy

Title: Chairman Board of Management

Business Address:

PO Box 295 Whyalla

State: SA **Post Code:** 5600

Postal Address (if different to above):

PO Box 295 Whyalla

State: SA **Post Code:** 5600

Telephone: 0419 366 567 (Company Phone)

Facsimile:

E-mail: noel.goldsworthy@onesteel.com

2. THE LICENCE

Applicants must answer all questions in this section.

2.1. A detailed description of the retail services for which a licence is sought

For example:

Water: drinking- residential and/or non-residential;

Water: non-drinking – residential and/or non-residential;

Sewerage: residential and/or non-residential; and

Sewerage – trade waste – non-residential.

Applicants should provide detailed information in respect of where the retail services will be provided and to whom (i.e. type and number of customers)

The application for which we seek a licence exemption is for Sewerage : residential and /or non-residential.

The Recycled Water Plant which was built in Whyalla by SA Water in 2006 with a capacity of some 900mlpa and as such needed substantial users to justify its construction. Ultimately SA Water ended up with 2 customers; The Whyalla City Council and the Whyalla Golf Club. That situation remains today in 2017. The respective allocations are Council 350mlpa and Whyalla Golf Club 300mlpa. This meant that there was approximately 250mlpa unallocated. This unallocated water has from time to time gone to sea.

In the early 2000's the Whyalla Golf Club used to pump unusable water from a stormwater holding dam within the OneSteel steelworks, back to the Golf Course. The pipeline from the Steelworks Dam to the golf course was supplied and installed by Golf Club volunteers. Other components of this supply infrastructure include two holding dams of 10ml and 2ml These dams were constructed to provide recycled water and storm water to the golf club and represent significant robust infrastructure, contributed to by the golf club.

With changing circumstances at the Steelworks, the opportunity for facilitating supply of the approx. 250ml of uncontracted water to offset use of potable water for such things as dust suppression was canvassed.

As the golf course water supply infrastructure was already in-situ, it seemed pointless to duplicate another supply system for OneSteel. Consequently, an agreement was entered into whereby the surplus water would be supplied to OneSteel via the Golf Club infrastructure.

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A commercial agreement was established between the Golf Club and OneSteel to formalise the supply arrangement. This was collectively seen as a win for all parties as it meant no recycled water would go to sea as all available recycled water could be used, thereby reducing potable water consumption at the Steelworks. The commercial arrangements with OneSteel have been seen by all parties as being very fair. OneSteel saw this arrangement as beneficial to them in enabling access to water at a cost less than potable supply, while funds provided to the golf club help support the overall sporting infrastructure of the City of Whyalla.

The Golf Club therefore has 2 customers; Whyalla Council, which takes ~10mlpa for their nearby reserve and OneSteel, which takes up to ~200mlpa. It needs to be said that the OneSteel agreement can be cancelled at any time by them. However, the fact remains that OneSteel only have access to any surplus non contracted recycled water, so no guarantee of supply exists. The Whyalla Golf Club appreciates that we have some means at the present time to draw revenue from such an arrangement, but we remain a volunteer driven not for profit organisation that has little or no control over our supplier, SA Water and our 2 customers, apart from the agreement of supply of 300mlpa.

Given that situation, the Whyalla Golf Club seeks to have an exemption from it being required to hold a Licence, and to allow the current arrangements between the parties to continue while this surplus uncontracted recycled water is available.

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2.2. Date from which Licence is sought

If the applicant seeks to have the licence issued by a certain date, provide this date. Please note that the Commission does not undertake to issue the licence by this date. Applicants should usually allow the Commission a minimum of twelve weeks to consider an application, as a public consultation period of several weeks forms part of the Commission's consideration of licence applications.

1/7/2017

3. SUITABILITY OF APPLICANT TO HOLD A LICENCE

Applicants must answer all questions in this section.

3.1. *Standard of honesty and integrity shown by applicant*

In deciding whether the applicant is a suitable person to hold a licence, the Commission may:

- *consider the applicant's previous commercial and other dealings, and*
- *the standard of honesty and integrity shown in those dealings.*

Please provide information that will assist the Commission in its consideration of this matter. If the applicant:

- *has been found guilty of any criminal offence,*
- *has been successfully prosecuted under any Territory, State or Commonwealth legislation (such as the Australian Securities and Investments Commission Act 2001 or the Competition and Consumer Act 2010); or*
- *has been the subject of disciplinary action,*
- *details of such matters must be disclosed. Failure to disclose such information or misrepresent any matter relevant to such information may result in the cancellation of a licence.*

The Commission may use the service of an external expert to assist with the assessment of the applicant's standard of honesty and integrity.

No.....
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3.2. *Standard of honesty and integrity shown by officers and major shareholders (if relevant) of the applicant*

Applicants should address responses to this question in the same manner as 3.1 above.

No.....
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3.3. Names and addresses of the officers of applicant

State the names and addresses of the officers of the applicant. "Officers" of the applicant include the applicant's directors and secretary, or other persons who make or participate in making decisions that affect a substantial part of the business or operations of the applicant that will be licensed.

Full Name: Noel Robert Goldsworthy

Date of Birth: [REDACTED]

Office Held: Chairman Board of Management, Whyalla Golf Club

Business Address:

[REDACTED]

State: [REDACTED]

Post Code: [REDACTED]

Full Name: Colin George Dawson

Date of Birth: [REDACTED]

Office Held: Financial Controller, Board of Management, Whyalla Golf Club

Business Address:

.....

State: SA

Post Code: 5600

Full Name: John Cagney

Date of Birth: [REDACTED]

Office Held: Board Member, Whyalla Golf Club

Business Address:

[REDACTED]

State: [REDACTED]

Post Code: [REDACTED]

Full Name: Valerie Joy Callaghan

Date of Birth: [REDACTED]

Office Held: Board Member/Secretary, Whyalla Golf Club

Business Address:

[REDACTED]

State: [REDACTED]

Post Code: [REDACTED]

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Full Name: Stewart George Payne.....

Date of Birth: [REDACTED].....

Office Held: Board Member/Public Officer, Whyalla Golf Club.....

Business Address:

[REDACTED].....

State: [REDACTED]..... **Post Code:** [REDACTED].....

(attach additional pages if necessary)

**3.4. Names and addresses of major shareholders of
applicant (not relevant for local council applicants)**

State the full names and addresses of the major shareholders of the applicant.

Full Name:

Date of Birth (if applicable):

Office Held:

Business Address:
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State: **Post Code:**

Full Name:

Date of Birth (if applicable):

Office Held:

Business Address:
.....

State: **Post Code:**

Full Name:

Date of Birth (if applicable):

Office Held:

Business Address:
.....

State: **Post Code:**

(attach additional pages if necessary)

3.5. Details of the group members (not relevant for local council applicants)

*This is information about entities controlled by the applicant, or by the ultimate parent entity of
the applicant (if applicable).*

Whyalla Golf Club Incorporated

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3.6. Additional information

Please answer the following questions.

- *Is the applicant a resident of, or does it have permanent establishment in, Australia? If
the answer to this question is "no", please provide further details.*

Board members of the Whyalla Golf Club

-
- *Is the applicant under external administration (as defined in the Corporations Act 2001)
or under a similar form of administration under any laws applicable to it in any
jurisdiction? If the answer to this question is "yes", please provide further details.*

No.....

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- *Is the applicant immune from suit in respect of the obligations under the Water Industry
Act 2012? If the answer to this question is "yes", please provide further details.*

No.....

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- *Is the applicant capable of being sued in its own name in a court of Australia? If the
answer to this question is "no", please provide further details*

Yes.....

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3.7. Financial resources available to the applicant

Provide information about the financial resources available to the applicant which provides sufficient evidence of the current and ongoing financial capacity of the applicant to effectively provide the relevant retail services (e.g. bank guarantees, credit history and business continuity arrangements).

If the applicant is a company, please enclose a copy of the audited (and Board approved) profit and loss statement and balance sheet for the previous two financial years, including the director's report and the audit opinion. If the applicant is a subsidiary company, please also provide a copy of the audited profit and loss statement and balance sheet of the applicant's parent company for the previous two financial years.

If an applicant is a local council, please enclose a copy of the audited profit and loss statement and balance sheet for the previous two financial years.

Applicants should also submit copies of business plans which detail the strategic direction of the applicant, including its objectives, identified opportunities in the market place and forecast results.

Refer to attached Financial Reports.....
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3.8. Human resources available to the applicant

Provide information about the human resources available to the applicant, for example, the number of employees and the experience of these employees in providing the services for which the licence is sought. If the applicant will employ contractor/s to assist with the licensed operations, please provide the name of that contractor/s, and details about the experience of the contractor/s in such operations and details of the processes in place to ensure the contractor/s will comply with the regulatory obligations imposed by the licence.

The process by which the water is delivered is that the basic infrastructure was built by volunteer members and with support from local Earth Moving Companies and registered Plumbers around 2002.....
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3.9. Technical resources available to the applicant

Applicants are asked to provide details about the availability of technical resources to be used in carrying out the services for which a licence is sought. The information should include details about the technically qualified staff available to the applicant and (if relevant) of experience gained in similar operations.

Applicants must also provide sufficient details of the systems and processes to be used to market and/or communicate with customers, to provide bills, to follow up payments and process customer move-ins and move-outs and deal with customer enquiries and complaints.

The arrangement we have with OneSteel is that they will maintain the total infrastructure associated with the supply to them. This includes all power, pumps and pipeline from the Golf Club Dam to the Steelworks Dam.....refer to attached agreements.

The supply and quality of the B Class water into the Golf Club Dam is the sole responsibility of SA Water.. ..

The Whyalla Golf, and our 2 customers, OneSteel and Whyalla City Council are all required to comply with the requirements of SA Water and also the SA Department of Health.

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3.10. Contracts

Applicants must provide reasonable evidence that they are able to meet reasonably foreseeable obligations under contracts for the sale and supply of water or the sale or supply of sewerage services (or both) as the case may be. Such contracts would include contracts whereby the applicant is reliant on a supply of water or specific sewerage service from a third party which is intends to on sell to its customers.

Please refer to attached documents relating to the contracts/agreements with our 2 customers.

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3.11. Suitable and appropriate infrastructure

The Commission may not issue a licence unless it is satisfied that the infrastructure to be used in connection with the relevant service is appropriate for the purposes for which it will be used.

Applicants are therefore asked to provide a detailed description of the infrastructure that will be utilised by the applicant in providing the retail services for which the licence is sought and verify that the infrastructure has been (or will be) developed in accordance with relevant Australian Industry Codes and Australian Standards with reference to technical specifications or reports.

If an applicant does not own the infrastructure to be used in delivering the relevant retail services, the applicant must provide information regarding the appropriateness of that infrastructure and of the binding arrangements that are (or will be) in place with the owner of the infrastructure in regards to the use of the infrastructure.

Please refer to the attached photo of Whyalla which details the location of the infrastructure involved in the whole process. This includes the location of the dam into which SA Water pumps the class B water. The clay lined Dam was dug by Brambles Industrial Services as they were known at that time, as a community project. From there the water is pumped onto the Golf course. That infrastructure is supplied and maintained by the Whyalla Golf Club and qualified local Plumbing contractors. Basically a duplicate arrangement for the supply to OneSteel is also situated at the Dam and that infrastructure and the pipeline is maintained by qualified employees of OneSteel.

The infrastructure for the small amount that goes to the Wilson Park area (Whyalla City Council) is maintained by the Whyalla Golf Club

The quality of the water supply into the Golf Club Dam is monitored by SA Water and is further monitored at the OneSteel receiving Dam.. ..

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3.12. Risk management

Provide confirmation and reasonable evidence that the applicant's management has identified the risks associated with the retail services it intends to provide and has established, utilises and

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relies upon risk management systems and processes which are adequate, accurate and current to address those risks. A copy of the applicant's risk management strategy should be submitted.

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3.13. *Licences held by the applicant in other Australian jurisdictions*

If the applicant holds, or has previously held, a retail services licence or equivalent in other Australian jurisdictions please provide details. If a licence previously held has been suspended or cancelled, please provide details.

Nil

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3.14. *Previous unsuccessful licence applications in other Australian jurisdictions*

Please state whether the applicant has applied for a water retail licence or equivalent in another Australian jurisdiction and not been issued with a licence, and provide relevant details.

Nil

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3.15. *Licences held by associates of the applicant*

If an associate of the applicant (within the meaning of the Corporations Act) holds a water retail licence in South Australia or in other Australian jurisdictions, please provide details.

Nil

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3.16. *Compliance program*

Applicants are required to submit a copy of their Compliance Program which details what compliance systems the applicant has (or will have) in place and a description of how these systems will ensure compliance with the applicable regulatory obligations imposed by a licence and the Water Retail Code. The Commission expects that a Compliance Program will, as a minimum, document:

- *the obligations that will apply to the applicant;*
- *the processes that are (or will be) in place to ensure the applicant's compliance with obligations;*
- *details on how compliance is monitored;*

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- ### 3.17. Additional information

The Whyalla Golf Club has had a contract with SA Water since June 2009 which allowed any non contracted surplus recycled water to be delivered to OneSteel using the Whyalla Golf Club infrastructure. The method of payment was based on KI's that was pumped to OneSteel. This was the method chosen but we could have chosen to base the payment on a negotiated fee for the use of the Golf Club infrastructure (dam and ~2km of pipeline, all of which was constructed and paid for by the Whyalla Golf Club). We are therefore unsure if we are in fact a retailer in the sense of the act or not.

[This page contains horizontal dashed lines for writing.]

4. FACTORS SPECIFIED IN THE ESSENTIAL SERVICES COMMISSION ACT 2002

In considering a licence application, the Commission must have as its primary objective the protection of the long term interests of consumers with respect to the price, quality and reliability of essential services, and must also have regard to the need to:

- a) promote competitive and fair market conduct;*
- b) prevent misuse of monopoly or market power;*
- c) facilitate entry into relevant markets;*
- d) promote economic efficiency;*
- e) ensure consumers benefit from competition and efficiency;*
- f) facilitate maintenance of the financial viability of regulated industries and the incentive for long term investment;*
- g) promote consistency in regulation with other jurisdictions.*

If the applicant believes that information about their application would assist the Commission in its consideration of these factors, the applicant should provide such information below.

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5. APPLICATION FEES

Applicants for a licence must pay the Commission an application fee which is fixed by the Treasurer. Please enclose this fee with the application. An application cannot be considered until this fee has been received.

6. DECLARATION

All information in this application for the issue of a licence to authorise the provision of retail services in the water industry in South Australia must be verified by a Statutory Declaration of the applicant, in accordance with the provisions of the *Oaths Act 1936 (SA)*¹, stating that the information contained in the application is true and correct to the best of the applicant's knowledge, information and belief.

In conjunction with this declaration, evidence of the relevant authority of the declarant to sign on behalf of the applicant must also be provided to the Commission.²

Statutory Declaration

I NOEL ROBERT GODSWORTHY
of WHYALLA SA 5600

do solemnly and sincerely declare that the information contained in this Application for the issue of a licence to authorise the provision of retail services in the water industry in South Australia is true and correct to the best of my knowledge information and belief.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the *Oaths Act 1936*.

Date 27.4.2017

Signature [Signature]

(Where the applicant is a body corporate, the declaration must be made by a person authorised by body corporate to sign on its behalf)

Declared at: Whyalla this 27 day of April 2017

Before me: [Signature] No JP15685.
(Signature of Justice of the Peace or other person authorised under the Oaths Act 1936)

1 Or equivalent legislation in other Australian jurisdictions.

2 The Commission will accept a copy of a Board or Council minute (or circulating resolution) giving approval for the declarant to sign on behalf of the applicant as evidence of the relevant authority.



THE ESSENTIAL SERVICES COMMISSION OF SOUTH AUSTRALIA

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GPO Box 2605 Adelaide SA 5001

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